



Level 3 Certificate

Excel Spreadsheet Software

Overview

The 'Excel Spreadsheet Software Level 3 Certificate' is designed for people who are looking to enhance their existing knowledge from Level 2 to level 3.

The course will give you a better understanding of how to effectively complete more advanced tasks, such as formatting, functions, and locking spreadsheets.

You will be given full online resources which will support you from stage one of your spreadsheet training. The online resources must be completed before attending the full workshop.

Benefits

There are several reasons and benefits for taking part in this course through Protocol Consultancy Services, including but not limited to:

- Gaining a nationally recognised qualification that can assist with future employment.
- Developing a greater understanding of Excel Spreadsheet Software and its effectiveness within a business.
- Courses are delivered as distance learning, allowing you to choose when and where you study.
- Enhancing both your personal skills and professional development which will assist in future employability.
- And, Personal Tutors are assigned to you to ensure that you have the support needed to succeed.

Delivered by:

serco

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